



## 2023 – 2024 SHINING STAR CHAPTER AWARD FORM



Those Chapters who exemplify our work and strive to achieve excellence will be recognized and awarded at Grand Chapter 2024. The Chapters will have focused not only on our Ritualistic work but will have served their communities, promoted Eastern Star through their charitable work, and encouraged chapter members to build better bonds through fellowship. With the required documentation, this form must be emailed by June 15, 2024, or sent by mail (postmarked no later than June 15, 2024) to be considered. Please include a contact email so the chairman can confirm that he has received your information. Please call or email him if you do not get a receipt confirming he has all your paperwork for this award. Please keep a copy of all your paperwork in case you need to resend. See the documentation key at the end of the form. **Highlight or circle each number of the items completed.**

### I. CHAPTER BUSINESS

#### A. Required

1. File a complete Annual Report and submit payment to the Grand Secretary's Office by June 8.
2. Have a Memorial Program. **(CM)**
3. Have a program or event to recognize the birthday of our Founder, Dr. Rob Morris. **(CM)**
4. Humanitarian (100%) or higher in Humanitarian donations **(LTR)**
5. Have Chapter committee or members make person-to-person contact to at least 25% of their inactive members via phone or personal visits **(Log)**

### II. EDUCATION

#### A. Required

1. Five percent (5%) or more of the chapter members obtain an "A" proficiency certificate (*plural members count for all chapters*). **(LTR)**
2. Have Five percent (5%) or more members participate in Ritualistic Achievement (*plural members count for all chapters*). **(LTR)**
3. Five percent (5%) or more of your chapter members attend study classes or chapter practice to improve our ritualistic work (*can be in any Texas chapter*). **(Log)**

#### B. One (1) of the following:

1. Have a Chapter quorum attend the Section's Fraternal Visit at the Section's School. **(DF)**
2. Have at least five (5) members attend the Section's School (*one must be an elected officer*). Members may count for plural chapters. (*Chapter registration report will be posted online; make sure to sign in*)
3. Have at least five (5) members attend the WGM or WGP first fraternal visit. (*Photo Registration Log will be posted; make sure everyone signs in*)

### III. COMMUNITY OUTREACH (Documentation is a letter from the organization and/or Chapter minutes)

#### A. Required ~ *at least four (4) of these*

1. Donate School Supplies
2. Donations to an organization (i.e., church or city-wide group)
3. Basket to a needy family
4. Toys to underprivileged children
5. Food pantry
6. Honor First Responders, Firemen, Police
7. Support or donate to Veterans groups (*i.e., Transportation Fund*)
8. Teachers/school personnel appreciation treats or event



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## IV. FRATERNAL

### A. Three (3) of the following:

1. At least three (3) chapter members attend two (2) or more of the Deputy Grand Matron's official visits (will be adjusted for Sections with less than three chapters). *(Use Deputy Form)*
2. At least three (3) paid Official Bulletin subscriptions by members in addition to chapter Bulletin provided by Grand Chapter (printed or electronically). (List Names)  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_.
3. Place a free chapter article in the Official Bulletin as provided in the Code of Laws. *(List month and description)*  
\_\_\_\_\_
4. Two (2) or more chapter members visit other chapters at least three (3) times *(plural chapters do not count)*. (Photo of registration log printed out)
5. Go out on a social as a chapter at least three (3) times with five (5) or more members. **(CM)**
6. Advertise your fund raiser or community event in the bulletin. *(Month and description)*  
\_\_\_\_\_

### B. One of the following:

1. Host at least three (3) guest speakers from your community. **(CM)**
2. Claim the Traveling Plaque at any chapter visit. (Copy of Travel Plaque Log)
3. Protem at a chapter that you are not a member of. **(Log)**

## V. MASONIC RELATIONS

### A. One of the following

1. Partner with the Masonic Lodge for joint event *(charitable or fundraiser)* **(CM)**
2. Partner with the Masonic Lodge for social event *(i.e., Thanksgiving Dinner, Christmas Party, etc.)* **(CM)**
3. Help on a cleanup day at a Lodge or cook a meal for them. **(CM)**

## VI. OTHER REQUIREMENTS

### Complete at least seven (7) of the following: Provide documentation to support activities

1. Award a scholarship to a local high school graduate or college student. **(CM)**
2. Initiate a Rainbow Girl or Majority Rainbow Girl or a DeMolay. *(Name and Date)*  
\_\_\_\_\_
3. Initiate one (1) or more new members exclusive of the ones listed above in #2. *(Name and Date)*  
\_\_\_\_\_
4. Five (5) or more members assist other chapters as proteem at any time during the year. **(Log)**
5. Participate in a charity sponsored walk, run, or ride *(i.e., MS Bike Ride, or other charity, etc.)* **(CM)**
6. Offer transportation to chapter meetings for members who no longer drive. **(Log)**
7. Raise awareness for Patriot Paws, *(i.e., invite them for presentation at chapter open meeting)*.  
(Name of Presenter & Date) \_\_\_\_\_
8. 500% or more in Humanitarian. **(LTR)**
9. Send monetary or other donations to Shriner's Hospital in Galveston. **(LTR)**
10. Send monetary or other donations to Scottish Rite Hospital. **(LTR)**



# 2023 – 2024 SHINING STAR CHAPTER AWARD FORM



11. Provide financial or other assistance to Ronald McDonald House. **(LTR)**
12. Visit a state park as a Chapter with five (5) or more members. **(CM** make sure to list who attended)
13. Five members attend your District Banquet. **(Reg Log)**
14. Fraternal Benevolent Aid (*i.e., Natural disaster Aid for other Jurisdictions - minimum of \$25*). **(LTR)**

### Send forms by June 15, 2024 or before to:

Mr. Jay H. Hicks, Shining Star Chairman  
 5103 Avenue T  
 Santa Fe, TX 77510  
[Hicks9482@gmail.com](mailto:Hicks9482@gmail.com)  
 (832) 487-7100 Cell

Achievements are earned during the 2023-2024 Chapter Year (June Installation 2023-June 1, 2024). Make sure that all your members register at all events and Chapter meetings. Registering online and not checking in at events does not count! **Highlight or circle each number above of the items completed.**

#### DOCUMENTATION:

**CM** ~ Chapter minutes make sure your secretary gives details on what your Chapter is doing with counts.

**LTR** ~ Donations thank you letters or reports from Committee Chairmen

**Log** ~ See log sheets attached.

**DF** ~ Deputy Official Visit Form - have her sign at visit.

**Registration Log** ~ Of all Homecomings, Schools, & District Banquets will be posted online to download.

#### PERSON COMPLETING THIS FORM:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_



**2023 – 2024 SHINING STAR CHAPTER AWARD  
TRANSPORTATION LOG**



Name of Person Driving: \_\_\_\_\_

Offer transportation to chapter meetings or events for members who no longer drive and provide log of activities.

	<b>NAME OF PICKED UP &amp;/OR TAKEN HOME</b>	<b>DATE</b>	<b>CHAPTER VISITED/EVENT</b>	<b>TYPE OF MEETING (STATES OR SPECIAL OR EVENT)</b>
1				
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22				





**2023 – 2024 SHINING STAR CHAPTER AWARD  
VISITATION AND PROTEM LOGS**



Name of Person Making Visit: \_\_\_\_\_

Two (2) or more chapter members visit other Chapters in their section at least three (3) times. *(plural chapters do not count)*

Chapters in our section are: \_\_\_\_\_

*(In sections with three (3) or less chapters, you may use neighboring section's chapter for this requirement)*

	<b>NAME OF CHAPTER</b>	<b>DATE</b>	<b>OFFICE PROTEMED (IF APPLICABLE)</b>	<b>TYPE OF MEETING (STATES OR SPECIAL)</b>
1				
2				
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## 2023 – 2024 SHINING STAR CHAPTER AWARD DEPUTY OFFICIAL VISIT LOG



Instructions: Form to be filled out by Chapter and signed by Deputy with at least three (3) members attending.

Name of Deputy: \_\_\_\_\_ Signed: \_\_\_\_\_

Chapter Officially Visiting: \_\_\_\_\_ # \_\_\_\_\_

Date of Visit: \_\_\_\_\_

Members Visiting from Chapter \_\_\_\_\_ # \_\_\_\_\_ District \_\_\_\_\_ Section \_\_\_\_\_

	NAME	OFFICER OR MEMBER	OFFICE PROTEMED AT VISIT (IF ANY)
1			
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